



**BOYS & GIRLS CLUB
OF GREATER WESTFIELD**

28 West Silver Street
Westfield, MA 01085
(413) 562-2301
www.bgcwestfield.org

ROOM RENTALS

Thank you for considering the Boys & Girls Club of Greater Westfield for your event.

Please read the following information regarding all Club rentals.

1. All start and end times are strictly held. Traditionally, parties are held on a Saturday or Sunday during non-club time, therefore, we will open the building approximately 10 minutes before your party is scheduled to start. If you are interested in additional time in a room for set up or decorating before or clean up after, we can offer additional time in 15 minute increments at the base room rental fee. For example:

All pool parties include one hour in the swimming pool and one hour in the multi-purpose (party room). If your party is 1:00 to 3:00 you should be ready to enter swimming pool at 1:00 pm and should exit pool at 2:00 pm. unless other arrangements are made to change the times. Party room will then be immediately available at 2:00 and should be cleaned and all guests have vacated room at 3:00. The junior games room is available during the party at no additional fee. **There is NO food or drink allowed in the junior games room.**

Bathing suits must be worn when in swimming pool and lifeguard will advise swimmers of all rules while on deck and in the water. The lifeguard has the right to eject any swimmer from the pool area if they are not following the rules. We will allow 20 swimmers in the swimming pool per lifeguard. Adults and others may remain on deck in pool area.

Unfortunately, we cannot allow balloons with helium in the Club.

2. All gym rentals, either half or full gym are also available for party rentals or team practice. Times are again strictly held. A one hour slot is just that, and this must include your set up and clean up time. All balls for softball, baseball and lacrosse **MUST** be soft core balls.

Any requests for equipment use must be approved prior to the day of the event. Staff person on duty will operate all hoops, curtain or other equipment. No one is allowed in the gym office.

Street shoes and/or boots are NOT allowed on the gym floor. Please ensure that all attendees are aware of this requirement prior to your event.

If you have any questions please don't hesitate to contact Lerryn at the Club at 562-2301 or email: Lerryn@comcast.net.

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